

Sunset Home
114 College Avenue
Waterville, Maine 04901

APPLICATION FOR EMPLOYMENT

Sunset Home is an equal opportunity employer and accepts applications for employment regardless of sex, age, race, national origin, color, religion, creed, sexual orientation, military status, workers compensation history, whistleblower or disability; physical or mental.

Date: _____

PERSONAL INFORMATION

First Name: _____ Middle: _____ Last: _____

Maiden Name: _____

Email: _____

Mailing Address:

Street: _____ City: _____ State: _____ Zip: _____

Physical Address: (If different from mailing address)

Street: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

If under 18 years of age, do you have a work permit?: _____

If not a U.S. Citizen, do you have the legal right to remain permanently and work in the U.S.?: _____

Alien Registration Number: _____

EMPLOYMENT DESIRED

Position applying for: _____ Shift applying for: Day Evening Night

Status applying for: Per Diem Part-Time Full-Time

Date available to start: _____

Have you ever applied for employment at Sunset Home before?: _____ If yes, when: _____

Have you ever been employed at Sunset Home?: _____ If yes, when: _____

What was your reason for leaving Sunset Home?: _____

EDUCATION

Highest Grade Completed:
10 11 12/GED Associates Degree Bachelors Degree Post Graduate Degree

Name of Last School Attended: _____

Certifications Held & Date Obtained: _____

Licenses Held & Date Obtained (RN, LPN): _____

Other Training: _____

WORK HISTORY

Please list below your work experience, starting with your present or most recent employer

Employer: _____

Employer's Address: _____

Position: _____ Supervisor: _____

Dates of Employment: _____

Reason for Leaving: _____

Employer: _____

Employer's Address: _____

Position: _____ Supervisor: _____

Dates of Employment: _____

Reason for Leaving: _____

Employer: _____

Employer's Address: _____

Position: _____ Supervisor: _____

Dates of Employment: _____

Reason for Leaving: _____

May we contact your present employer at this time?:

APPLICANT'S STATEMENT

By submitting this application you acknowledge and agree to the following.

I understand that any employment by Sunset Home will be on a 90-day probationary period. If employed by Sunset Home, I agree to comply with the Home's policies, procedures, rules and regulations. The above information is complete and true to the best of my knowledge. I understand discovery of misrepresentation or omission of facts herein will be cause for immediate dismissal. I authorize Sunset Home to contact the three (3) references, which I have provided and signed a release form. I agree to take a physical examination at any time, at the request of Sunset Home, and agree that the examining physician may disclose the findings/results to Sunset Home.

Print Full Name:

Date:

Signature:
